

# APM Board Meeting Summary

**22 July 2024**

Please note this is a summary for publication purposes and not the formal Board minutes.

- Trustees welcomed an awareness raising session on corporate partnership, followed by a discussion on ways to better engage APM’s volunteers in this area.
- Success stories were noted including continuing joint work with partner organisations on project sponsorship and the very positive external audit received.
- Minutes from the previous meeting were noted and approved. Updates on previous actions were noted.
- Trustees welcomed the annual report and accounts following a strong year’s performance. The report had received a full unqualified audit opinion and was approved. The report and briefings on performance and plans would be presented to the next Annual General Meeting. The external auditors were reappointed for a further year.
- A presentation on APM’s policy work and its priorities for government was received, reviewed and welcomed.
- Progress updates on APM’s people and culture strategy and the work on diversity, equity, inclusion and belonging were received.
- The Board noted the Chief Executive’s report. This set out key successes, issues, activities and risks from across the business.
- The Board noted and reviewed the business performance report; this included financial metrics as well as performance against KPIs.
- The Risk Management report was noted; this set out updates to the corporate risk register and emerging risks. An updated risk policy was also reviewed and approved.
- Trustees reviewed and commented on priorities for APM’s education outreach work.
- An update on APM’s project to replace its CRM database was received.
- On governance matters: the Board approved its 2025 dates and meeting arrangements; noted an update on the trustee elections; agreed a revised list of policies requiring board-level approval; approved updated terms of reference for the Research Advisory Group; approved committee appointments; and noted the agenda plan.
- Minutes and reports from committee chairs and board champions were noted.
- A review of the meeting was held and the date of the next meeting noted.

## Appendix 1 – Board Meeting Attendance Record 2024

NAME	PRESENT	OUT OF
Yetunde Adeshile	3	4
Emma Carroll-Walsh	4	4
David Cox	4	4
Bel French	4	4
Sorrel Gilbert	4	4
Marta Marjan	4	4
Milla Mazilu	4	4
Amy Morley	4	4
Michelle Richmond	3	4
Sue Simmonite	3	4
Sheilina Somani	4	4
Jenny Storry	4	4
Ian Williams	4	4
James White	4	4