

APM Board Meeting Summary

18 November 2024

Please note this is a summary for publication purposes and not the formal Board minutes.

- The Board warmly welcomed new trustees Lisa Martello and Duncan Ross Russell to their first meeting. Sue Simmonite was also welcomed back following her re-election.
- Success stories were noted, including APM's involvement in the Project Controls Expo.
- Minutes from the previous meeting were noted and approved. Updates on previous actions were noted.
- A presentation on options to boost APM's approach to advocacy was discussed.
- The Board noted the Chief Executive's report. This set out key successes, issues, activities and risks from across the business.
- The Board noted and reviewed the business performance report; this included financial metrics as well as performance against KPIs.
- The Risk Management report was noted; this set out updates to the corporate risk register and emerging risks.
- Following a recent legal review, updates to the member and ChPP Code of Professional Conduct documents were approved. The principal change was a more efficient process for dealing with low level issues resulting in the sanction of a letter of advice.
- An update on APM's project to replace its CRM database was received. The Board would receive and discuss the detailed 3-5 year digital roadmap.
- On governance matters: the Board noted the election results; agreed a process and timeline to appoint a new Chair at the end of Milla Mazilu's term of office in May 2025; approved new committee and Board champion roles and noted the agenda plan.
- An update was planned to APM's Diversity, Equity, Inclusion and Belonging policy. Comments were received and would be built into the next version.
- Minutes and reports from committee chairs were noted. The board champion for data and digital gave a detailed update.
- A review of the meeting was held and the date of the next meeting noted.

Appendix 1 – Board Meeting Attendance Record 2024

NAME	PRESENT	OUT OF
Yetunde Adeshile	3	4
Carolyn Brown	2	2
Emma Carroll-Walsh	5	5
David Cox	6	6
Bel French	6	6
Sorrel Gilbert	5	5
Marta Marjan	5	6
Milla Mazilu	6	6
Amy Morley	5	6
Michelle Richmond	5	6
Sue Simmonite	4	6
Sheilina Somani	6	6
Jenny Storry	6	6
Ian Williams	5	6
James White	6	6